

The Board of Supervisors met on May 12, 2026, at 8:15 a.m. at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch, Jack Sayers and Lonnie Mayberry present. The meeting opened with the Pledge of Allegiance.

Motion-Mayberry/Second-Sayers to approve the consent agenda as presented: agenda, 5.5.2026 meeting minutes, accounts payable, permits report & Treasurer's report; Ayes-3 Nays-0 Motion Carried

There were no liquor licenses to consider

Public Comment

Chris Weidi discussed concerns with the reduced speed limit on 221st near Barrus; Bonnie Millsap expressed her concerns on the Treasurer's office closing for lunch each day

Ordinance 26-01

Motion-Sayers/Second-Mayberry to open public hearing RE: Ordinance 26-01 An Ordinance Providing for the Creation of Chapter 20 of the Mills County Ordinances Entitled "Adult Dependent Facilities" at 8:20 a.m.; Ayes-3 Nays-0 Motion Carried

No written or oral comments were received prior to the public hearing

Motion-Mayberry/Second-Sayers to close public hearing at 8:24 a.m.; Ayes-3 Nays-0 Motion Carried

Motion-Sayers/Second-Mayberry to approve the first reading of Ordinance 26-01 An Ordinance Providing for the creation of Chapter 20 of the Mills County Ordinances Entitled "Adult Dependent Facilities"; Roll Call: Ayes-3 Nays-0 Motion Carried

Jacob Ferro, Mills County Engineer

Motion-Mayberry/Second-Sayers to approve the county line maintenance agreement with Fremont County; Ayes-3 Nays-0 Motion Carried

Motion-Sayers/Second-Mayberry to approve the supplemental agreement for county inspector services of Snyder and Associates for Tallgrass C02 Pipeline; Ayes-3 Nays-0 Motion Carried

Motion-Mayberry/Second-Sayers to approve the driveway variance at 23090 Cattail Bend Rd; Ayes-3 Nays-0 Motion Carried

Greg Schultz, Sheriff

Motion-Mayberry/Second-Sayers to approve the purchase of 2026 Dodge Durango Pursuit Vehicle from Red Oak Chrysler in the amount of \$30,769.00, which includes dealership credits; Roll Call: Ayes-2 Nays-1 (Sayers) Motion Carried

Motion-Sayers/Second-Mayberry to approve request for Opioid Funds for educational items for community outreach not to exceed \$3,200; Ayes-3 Nays-0 Motion Carried

Melissa Loghry, Treasurer

Motion-Sayers/Second-Mayberry to approve Resolution 26-17 Abatement of penalty fees of \$26.00 and \$4.00 admin fee for Andrew Miller; Ayes-3 Nays-0 Motion Carried

Chad Rasmussen, Facilities Coordinator

Motion-Sayers to approve bid from Blum Brothers to renovate the Clerk of Courts office in the amount of \$70,150 - Sayers amended motion to include the window/exterior repairs in the amount of \$91,650/Seconded by Mayberry; Roll Call: Ayes-3 Nays-0 Motion Carried

Amber Farnan, Auditor

Motion-Mayberry/Second-Sayers to approve 3 year contract w/Cost Advisory Services, Inc for fiscal years 2026-2028 in the amount of \$4,450/year; Ayes-3 Nays-0 Motion Carried

Motion-Sayers/Second-Mayberry to approve Resolution 26-18 Supporting the Home Base Iowa Initiative; Ayes-3 Nays-0 Motion Carried

Board of Supervisors Committee/Meeting Updates

Couch attended Veterans Affairs meeting; Crouch & Sayers attended the Conference Board meeting at which an Assessor was appointed; Sayers attended a Board of Health meeting and met with ISAC; Mayberry hosted an ISAC Supervisors retreat, ISAC business meeting and toured SWITCH


Richard Crouch, Chair

ATTEST: 
Amber Farnan, Auditor

Visit <https://www.youtube.com/@millscountyia> for a complete recording of this meeting, these minutes consist of action items only.

Visit <https://www.millscountyia.gov/415/County-Resolutions> for complete Ordinances & Resolutions, also available at the Mills County Auditor's Office – Mills County Courthouse – 418 Sharp St, Glenwood, IA

Ord 26-01 An Ordinance Providing for the creation of Chapter 20 of the Mills County Ordinances entitled “Adult Dependent Facilities.”

20.1.1 Purpose

The purpose of this ordinance is to encourage appropriate supervision and staffing, provide notice and opportunity to correct deficiencies, and allow recovery of public safety response costs where repeated events occur due to preventable operational deficiencies.

20.1.2 Definitions

- a. Residential Care Facility: Any assisted living program, residential care facility, group home, supported community living residence, or other congregate residential setting housing three (3) or more unrelated vulnerable adults for compensation.
- b. Vulnerable Adult: An adult who, due to age, cognitive impairment, developmental disability, mental illness, or physical limitation, requires supervision to ensure personal safety.
- c. Elopement Event: An incident in which a vulnerable adult leaves a residential care facility without staff knowledge or authorization and requires a 911 call, law enforcement response, search, welfare check, or retrieval by a public safety agency.
- d. Preventable Operational Deficiency: Failure to provide supervision, staffing, monitoring, alarm systems, door controls, or care planning reasonably necessary to prevent elopement based on a resident's known needs.
- e. Preventable Operational Deficiency Event: Any incident which requires response by a public safety agency reasonably attributable to failure to provide supervision, staffing, monitoring, alarm systems, door controls, or care planning.

20.1.3 Chronic Elopement Designation

A property may be designated a Chronic Elopement Property if three (3) or more Elopement Events or Preventable Operational Deficiency Events requiring law enforcement response occur within a twelve (12) month period and the events are determined by the Sheriff's Department to be associated with preventable operational deficiencies.

20.1.4 Notice and Abatement

Upon reaching the threshold described in Section 3, the Sheriff shall provide written notice to:

- The property owner; and
- The licensed operator (if different)

The notice shall:

- a. Identify the dates of response
- b. Provide documentation of public safety response
- c. Require submission of a written corrective action plan within fourteen (14) days.

The corrective action plan shall describe:

- a. Staffing adjustments
- b. Monitoring or alarm improvements
- c. Supervision changes
- d. Policy modifications
- e. Any reports submitted to the Iowa Department of Inspections, Appeals, and Licensing (DIAL).

The Sheriff may consult with DIAL or other state agencies before determining adequacy of the plan.

20.1.5 Civil Penalty

If additional Elopement Events occur after notice is issued the owner and/or operator shall be subject to a civil penalty as defined in Mills County Ordinance 5.1.1

20.1.6 Cost Recovery For Law Enforcement Response

In addition to civil penalties, the County may recover documented costs of law enforcement response for post-notice events. Recoverable costs may include:

- a. Personnel time calculated at the hourly wage and benefit rate of responding deputies;
- b. Overtime costs;
- c. Vehicle mileage;
- d. Specialized search resources, if utilized;
- e. Equipment damage

An itemized invoice shall be issued to the property owner and operator. Unpaid charges may be collected through civil action or assessed as a lien against the property or applicable municipal authority.

20.1.7 Exceptions

This ordinance shall not apply to:

- a. Isolated or unforeseeable medical emergencies
- b. Incidents caused by third-party criminal acts unrelated to staffing or supervision
- c. Facilities that demonstrate compliance with state staffing and supervision standards and show reasonable preventive measures were in place. The Sheriff must document findings supporting preventable operational deficiency before penalties are imposed.

20.1.8 Licensing

Nothing in this ordinance replaces or limits enforcement authority of the Iowa Department of Inspections, Appeals, and Licensing. The County may forward documentation of repeated events to the appropriate state agency for review and possible licensure action.

20.1.9 Appeals

The owner or operator may request an administrative hearing before the County Board of Supervisors (or designated hearing officer) within ten (10) days of notice of penalty. The hearing shall determine:

- a. Whether the threshold was met
- b. Whether events were preventable
- c. Whether costs were reasonably calculated

Resolution 26-17 The Mills County Treasurer recommends that penalties pertaining to Andrew N Miller; Ingraham Township, Treynor Community School District in Mills County, Iowa, Parcel #018180000000000, be abated in the amount of \$30.00 (\$26.00 Penalty + \$4.00 Admin. Cost) from the March 2026 taxes.

Resolution 26-18 A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE NOW, THEREFORE, BE IT RESOLVED by the Mills County Board of Supervisors that Mills County, Iowa is hereby declared a Home Base Iowa County upon passage of this resolution and the Board commits to supporting the mission and objectives of the Home Base Iowa initiative