



**Public Health**  
Prevent. Promote. Protect.

MILLS COUNTY PUBLIC HEALTH

MILLS COUNTY BOARD OF HEALTH  
FREMONT COUNTY BOARD OF HEALTH  
**Monday February 9th, 2026 @ 6:00 p.m.**  
**Lakin Library**  
**725 Main Street**  
**Tabor, IA 5165**

**Mills County Board of Health Minutes**  
**Fremont County Board of Health Minutes**  
**February 9th, 2026 @ 6:00 p.m.**

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1. **Mills Roll Call** – Darcey Butts, DVM (Chair), Jill Ford (Vice Chair), Megan Major, Caitlin Walter, APRN  
  
**Absent:** Paul Curry, RN, Jack Sayers (Board of Supervisors Liaison)
2. **Fremont Roll Call** – Rod McGinley, DC (Chair) present on zoom, Clint Blackburn (Vice Chair & Board of Supervisors Liaison)  
  
**Absent:** Angie Alley, RPh, Janet Teten, RN, Nicole Matheson, RN
3. **Mills Approval of Agenda** – Motion to approve the agenda by Megan Major, seconded by Caitlin Walter. All ayes. Approved.
4. **Fremont Approval of Agenda** – Motion to approve the agenda by Clint Blackburn, seconded by Rod McGinley. All ayes. Approved.
5. **Mills Approval of the Board of Health Minutes – January 12<sup>th</sup>, 2026**  
  
Motion to approve the January 12<sup>th</sup> minutes by Jill Ford, seconded by Megan Major. All ayes.  
  
Approved.
6. **Fremont Approval of the Board of Health Minutes – January 12<sup>th</sup>, 2026**  
  
Motion to approve the January 12<sup>th</sup> minutes by Clint Blackburn, seconded by Rod McGinley. All ayes.  
  
Approved.
7. **Public Comment** (limit 3 minutes per person)
8. **Rachel Reis-** Mills Community Health Worker Program  
  
Unable to attend, rescheduled to next BOH meeting.
9. **MCPH Program Reports** –
  1. **Katelyn Murtfeld** – Mills/Fremont Administrative Report and Mills Nursing Report

Katelyn presented the Mills and Fremont County administrative, nursing, and environmental health reports. Discussion included upcoming emergency preparedness tabletop exercises, January reportable disease data, 99 Counties Cancer presentation for Fremont County, the upcoming Matter of Balance class, CPR classes, spring nursing conferences, and the January financial report. Updates were provided on Fremont County opioid projects including Richard Mullen IRRT program, and efforts to set up Narcan dispensing boxes. Environmental health report summarized monthly totals for wells, septic permits, and nuisance complaints in both counties.

## **2. Megan Smith – Fremont County Nursing Report**

Megan presented the Fremont County nursing report, including updates on CPR classes, the 99 Counties Cancer presentation, upcoming conferences, and general office updates.

## **3. Belinda DeBolt – Emergency Preparedness Program Report**

Belinda presented on emergency preparedness grant activities, highlighting workgroup successes, upcoming tabletop exercises and speakers, and progress on current projects and the annual workplan.

### **10. Mills discussion and possible action on approval of FY27 proposed budget and programs.**

Motion to approve FY27 budget by Megan Major, seconded by Jill Ford. All ayes. Approved.

### **11. Mills discussion and possible action on increasing part time Public Health Nurse to full time.**

Motion to approve increasing Megan Smith from part time to full time, effective February 23<sup>rd</sup>, 2026 by Caitlin Walter, seconded by Megan Major. All ayes. Approved.

Motion to increase Megan Smith's pay to \$32 an hour, effective February 23<sup>rd</sup>, 2026 by Megan Major, Seconded by Caitlin Walter. All ayes. Approved.

### **12. Mills & Fremont Next Meeting Date: March 16<sup>th</sup>, 2026.**

### **13. Mills & Fremont Adjournment: Motion to adjourn by Darcy Butts. All ayes. Approved.**