

Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

The Mills County Board of Supervisors met this 9th day of December, 2014, in the meeting room at the Mills County Courthouse in Glenwood with Lonnie Mayberry, Richard Crouch and Ron Kohn present.

Motion by Kohn, seconded by Crouch, to approve the December 9, 2014 agenda and the minutes of December 2, 2014 as presented.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Kohn seconded by Crouch to approve the accounts payable as presented.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Kohn to approve Resolution 14-23 – Increase the Amount of Petty Cash in Recorder's Office.

### **RESOLUTION 14-23**

**BE IT REMEMBERED** on this 9<sup>th</sup> day of December, 2014, the Mills County Board of Supervisors met in session to authorize and increase to the Mills County Recorder's Petty Cash Change Fund in the amount of \$50.00. The total amount the County Recorder may keep in that fund is \$100.00. This increase was a request by the Recorder due to an increase of customers bringing in cash to pay their fees and not having sufficient cash to make change. This increase does not increase the taxes to be collected in this fiscal year. Said Resolution becomes effective upon passage.

Motion carried on a roll call vote: Mayberry – Aye, Crouch – Aye, Kohn – Aye.

Mills County Recorder Lisa Tallman asked the Board about the status of permanent part-time employee Alice Haase. Tallman feels that the current part-time employee is not fully trained and Tallman is requesting to keep Haase as an employee in the event that she is needed since she has more experience. The Board feels that both employees can be kept on as employees but they are not to exceed 29 hours a week combined between the two of them. Haase will be allowed to be used until the end of the fiscal year since there is money left in the budget.

Motion by Kohn seconded by Crouch to approve keeping Haase on as a part-time employee until the end of the 2014/2015 fiscal year.

Motion carried on a vote: Ayes: 3 Nays: 0

Discussion was held with regards to a transfer of a staff person from the Recorder's office to the Auditor's office. Mills County Recorder Lisa Tallman stated she is not interested in allowing this transfer at this time stating she has a lot to learn in her new position.

The Planning & Zoning Board has reviewed the recently developed county-wide trails map and has recommended the Mills County's Comprehensive Plan be amended to include this trails map. Motion by Crouch seconded by Kohn to authorize the Auditor to proceed with the process of amending this into the Comprehensive Plan.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Kohn to accept the Auditor's annual T.I.F. report.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Kohn seconded by Crouch to approve the draft 28E Agreement between the Emergency Management Commission & Board of Supervisors for Communications and 911 Services and have the County Attorney make the appropriate changes. This agreement will become effective in January after the Emergency Management Commission Chair and the Board of Supervisors Chair has signed the agreement. The Board told Emergency Management/E911 Director Larry Hurst that he could advertise for the Supervisory position for the Communications Center.

Motion carried on a vote: Ayes - 3 Nays: 0

The Public Hearing for the 2014/2015 Budget Amendment was opened at 10:21 A.M. by Chairman Mayberry. Mills County Auditor Carol Robertson explained the amendments to the Board. There were no written or verbal comments.

Motion by Crouch seconded by Kohn to close the public hearing at 10:24 A.M.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Kohn seconded by Crouch to approve Resolution 14-22 – 2014/2015 Budget Amendment.

### **RESOLUTION 14-22**

**BE IT REMEMBERED** on the 9<sup>th</sup> day of December, 2014, the Mills County Board of Supervisors met in session for the purpose of amending the current operation budget. There was present a quorum as required by law. Thereupon the Supervisors found that the notice of time and place of hearing has, according to law been published in County papers, and that the affidavits of publication thereof were on file with the County Auditor. Thereafter, and on said date the amendment was taken up and considered and taxpayers heard for or against the amendment as follows:

#### **EXPENDITURES:**

Public Safety & Legal Services	from \$3,143,986 to \$3,206,648
Physical Health & Social Services	from \$1,635,856 to \$1,828,336
Roads & Transportation	from \$5,270,670 to \$5,320,670
Government Services to Residents	from \$ 551,516 to \$ 559,466
<b>Total Expenditures</b>	<b>from \$21,719,585 to \$22,032,677</b>

#### **REVENUES:**

Intergovernmental	from \$4,538,482 to \$4,679,482
<b>Total Revenues</b>	<b>from \$16,233,916 to \$16,374,916</b>

The amendment does not increase the taxes to be collected in the fiscal year ending June 30, 2015. The Mills County Board of Supervisors does hereby approve the following changes of appropriations for the 2014-2015 fiscal year:

#### **EXPENDITURES BY DEPARTMENT**

Juvenile Foster Shelter Care	from \$ 8,000 to \$ 28,000
Juvenile Probation	from \$ 60,009 to \$ 60,054
Auditor	from \$ 425,573 to \$ 433,523
County Attorney	from \$ 356,061 to \$ 382,193
Communications	from \$ 568,805 to \$ 596,690
Public Health	from \$1,370,359 to \$ 1,542,839
Sheriff	from \$2,026,094 to \$ 2,034,094
Secondary Roads	from \$5,430,670 to \$ 5,480,670

#### **REVENUES BY DEPARTMENT**

Public Health	from \$ 896,000 to \$ 1,037,000
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Motion carried on a roll call vote: Mayberry – Aye, Kohn – Aye, Crouch – Aye.

The Department heads and elected officials had a Department Head meeting and went over various agenda items.

Motion by Kohn seconded by Crouch to go into Closed session according to Iowa Code 21.5(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 11:50 A.M.

Motion by Crouch seconded by Kohn to return to open session at 1:13 P.M.

Roll call vote: Mayberry – Aye, Crouch – Aye, Kohn – Aye

Motion by Kohn seconded by Crouch to authorize the County Attorney to follow the suggestions outlined by ICAP legal counsel regarding the Kirojen case.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Kohn to authorize the County Attorney to initiate settlement negotiations.

Motion carried on a vote: Ayes: 3 Nays: 0

There being no further business to come before the Board at this time, they adjourned to meet on Tuesday, December 16, 2014.

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Chairman, Lonnie Mayberry

ATTEST: \_\_\_\_\_  
Carol Robertson, Auditor