

Office of Mills County Auditor
Carol Robertson
Courthouse
Glenwood, IA

Order of Board of Supervisors Meeting

The Mills County Board of Supervisors met this 2nd day of January, 2014, at the courthouse in Glenwood with all members present. Auditor Robertson called the meeting to order and asked for a motion to select Chair and Vice Chair.

Motion by Kohn to nominate Lonnie Mayberry as Chairman, Crouch seconded.
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Kohn to nominate Richard Crouch as Vice-Chair Mayberry stepped down to second.
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch, seconded by Kohn to approve the agenda for January 2, 2014 as presented and the December 31, 2013 minutes as corrected.
Motion carried on a vote: Ayes: 3 Nays: 0

Organizational

Motion by Crouch, seconded by Kohn to designate the Malvern Leader and Opinion Tribune as official County papers.
Motion carried on vote: Ayes: 3: Nays: 0.

Motion by Kohn, seconded by Crouch to authorize Mills County Auditor to be and is hereby authorized to issue warrants when said Board is not in session for the following named purposed expenses; freight, express, postage, gas, water, lights, telephone, and court reporting. Claims paid when the Board is not in regular session MUST BE SIGNED by two (2) members of the Board of Supervisors.
Motion carried on vote: Ayes: 3: Nays: 0.

Motion by Crouch seconded by Kohn to designate Dr. Thomas Baer as County Medical Examiner and Dr. Robert Fryzek as Deputy Medical Examiner.
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch, seconded by Mayberry to approve the following paid holidays:
President's Day Monday, February 17, 2014
Memorial Day Monday, May 26, 2014
Independence Day, Friday July 4, 2014
Labor Day, Monday September 1, 2014
Veterans Day, Tuesday, November 11, 2014
Thanksgiving, Thursday & Friday November 27th & 28th, 2014
Christmas, Thursday and Friday December 25th & 26th, 2014
New Year's Day, Thursday, January 1, 2015
Motion carried on vote: Ayes: 3: Nays: 0.

Motion by Crouch seconded by Kohn to require all county officials and department heads to obtain prior approval from the Board of Supervisors before purchasing any furniture, fixtures, or equipment when such purchase shall exceed the sum of \$500 or if you are exceeding a budgeted line item amount.
Motion carried on vote: Ayes: 3: Nays: 0.

Motion by Kohn seconded by Crouch to authorize Chairman to approve emergency expenses in the event an action cannot wait until the next Board meeting.
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Kohn to approve the appointment of the following list of Mills County residents who are eligible to serve as members of the Mills County Condemnation Commission:

Real Estate Brokers or Licensed Real Estate Salespeople

Fran Rainey, (Glenwood) Jim Hughes, (Glenwood) Elaine Burwell, (Glenwood)
Jeff Goos (Silver City), Ed Cambridge, (Glenwood) LeAnn Knudtson, (Glenwood)
Mary Ann Sell, (Glenwood) Lynn Christensen, (Hastings)

Owners of City Property

Jeff Richards, (Emerson) Scott Erickson, (Glenwood/Malvern) Ryan Wilgenbusch (Malvern)
Jim Tucker, (Glenwood) Donna Rieken, (Henderson) Alicia Hagen, (Malvern)
Jacque Young, (Glenwood), Krystal Mayberry, (Glenwood), Terry Craig, (Glenwood),
Richard Roenfeld, (Silver City), Doug Burchett, (Malvern) Tom Mulholland, (Malvern)
Mary Jane Adams, (Emerson) Gary Perkins, (Malvern) Dick Rupe, (Pacific Junction)

Owner/Operator Ag Property

Ryan Goy, (Glenwood) Lynn Goos, (Silver City) Christopher Dashner, (Pacific Junction)
Wanda Ewalt, (Tabor) Gary Maher, (Imogene) Denise Crawford, (Glenwood)
Deanna Johnson, (Mineola) John Jens, (Glenwood) Lyn Mintle, (Glenwood)
Don Schoening, (Glenwood) Orla Jean Jackson, (Henderson) Randy Greiner, (Malvern)
Leroy Stortenbecker, (Malvern)

Knowledge of property value such as bankers, auctioneers, property managers, property appraisers, and persons responsible for making loans

John Dean, (Pacific Junction) Larry Johnson, (Emerson)
Jay Burdic, (Malvern) Monte West, (Malvern)
Jodi Evans, (Glenwood) Rod Seipold, (Hastings)
Sharon LeMaster, (Glenwood) John Paul, (Henderson) Duane Kahl, (Glenwood)
Lee Dinklage, (Malvern)

Motion carried on vote: Ayes: 3; Nays: 0.

Motion by Crouch, seconded by Kohn to approve the following Supervisor Committee Assignments for 2014 as discussed:

Board of Health: Crouch Alt. Kohn
Nishna Productions: Crouch Alt. Kohn
Emergency Mgmt. Comm: Crouch Alt. Mayberry
Loess Hills Alliance: Mayberry Alt. Kohn
Loess Hills Authority: Mayberry Alt. Kohn
Mills County Conservation Board: Mayberry Alt. Crouch
Hungry Canyons: Mayberry Alt. Crouch
E-911 Board: Crouch Alt. Mayberry
Mills County Tourism: Kohn Alt. Mayberry
Golden Hills RC&D: Kohn Alt. Crouch
MAPA Board of Directors: Kohn Alt. Crouch
MAPA Council of Officials: Kohn Alt. Crouch
MAPA RFA/Policy Technical: Crouch Alt. Kohn
MAPA Finance Committee: Kohn Alt. Crouch
ESA: Crouch Alt. Mayberry
Mills County Community Coalition: Kohn
SWIA Regional Mental Health Board: Crouch
SWI Detention: Mayberry Alt. Kohn
4th Judicial Corrections: Mayberry Alt. Crouch
SWITA/SWIPCO: Crouch Alt. Mayberry
Iowa Workforce Development: Mayberry
Veteran Affairs Liaison: Crouch Alt. Kohn
West Central Community Action: Kohn Alt. Mayberry
Glenwood Public Library Foundation: Kohn
Clarinda Citizen's Advisory Board: Mayberry, Alt. Kohn
Boost 4 Families: Kohn Alt. Mayberry
Safety Committee: Mayberry, Crouch, Kohn
Economic Development: Crouch Alt. Kohn/Mayberry
Case Management: Mayberry, Crouch, Kohn
Courthouse Security: Mayberry, Crouch, Kohn
Motion carried on vote: Ayes: 3; Nays: 0.

Motion by Kohn, seconded by Crouch to approve \$0.51 for mileage reimbursement to Mills County employees effective January 1, 2014.
Motion carried on vote: Ayes: 3: Nays: 0.

Motion by Crouch, seconded by Kohn to set the Mills County Board of Supervisors regularly scheduled meetings for Tuesdays at 8:15 a.m. in the board room at the Courthouse, any changes will be posted.
Motion carried on vote: Ayes: 3: Nays: 0.

Motion by Kohn, seconded by Crouch to re-appoint Ron Silvius as the Mills County Board of Health Physician for a 3-year term. Motion carried on vote: Ayes: 3 Nays: 0

Motion by Kohn seconded by Crouch to re-appoint George Marshall to the Mills County Conservation Board for a 5-year term.
Motion carried on a vote: Ayes: 3 Nays: 0

Regular Meeting January 2, 2014

Motion by Kohn seconded by Crouch to have the elected officials and department heads figure their budgets with the recommendation of 3% increase that was received by the Compensation Board.
Motion carried on a vote: Ayes: 3 Nays: 0

Engineer Mayberry was not present for this meeting. He will meet with the Board of Supervisors at their regularly scheduled meeting on January 7, 2014.

Motion by Crouch seconded by Kohn to approve the purchase of the Duct Detector Connection/Shutdown module and connect the old alarm system to the current one in the Courthouse at a cost of \$2019. A semi-annual fire alarm system inspection in the amount of \$304.50 will be done and taken from the safety budget.
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Kohn seconded by Crouch to allow the Mills County Sheriff to start the hiring process to replace Deputy Peterson who will be leaving January 12th.
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Kohn seconded by Crouch to approve Resolution 14-01 to designate the County depositories.

RESOLUTION 14-01

BE IT RESOLVED by the Board of Supervisors of Mills County, Iowa on this 2nd day of January, 2014: that we do hereby designate the following named banks to be depositories for the state, county, and other public revenue funds that the treasurer is responsible for in amounts not to exceed the amount named opposite each said designated depositories and that the Mills County Treasurer is hereby authorized to deposit the state, county and all other public funds in amounts not to exceed in the aggregate that amount named for said bank as follows:

Name of Depository	Location	Maximum Deposit Under This Resolution
Glenwood State Bank	Glenwood, Iowa	18,000,000.00
First National Bank	Glenwood, Iowa	5,000,000.00
Malvern Trust and Savings	Malvern, Iowa	5,000,000.00
Houghton State Bank	Emerson, Iowa	1,000,000.00
First State Bank	Tabor, Iowa	2,000,000.00
Great Western Bank	Glenwood, Iowa	2,000,000.00
Iowa Public Agency Investment Trust	Des Moines, Iowa	1,000,000.00

Motion carried on a roll call vote: Kohn – Aye, Crouch – Aye, Mayberry – Aye

Motion by Kohn seconded by Crouch to accept the Investment Policy from the Mills County Treasurer.

Motion carried on a vote: Ayes: 3 Nays: 0

Mills County Assistant Attorney Tricia McSorley Martin was present to request approval to hire Lisa York at a salary of \$37,500 beginning January 6, 2014. York comes from dispatch and will replace Janice Johansen who is retiring January 31, 2014.

Motion by Crouch seconded by Kohn to approve the hiring of Lisa York at a salary of \$37,500 beginning January 6, 2014.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Kohn to accept the transfer of Lisa York from E911 Dispatcher to the Mills County Attorney's office. Tom Ling, E911 Director has signed off and York will come to the County Attorney's office with all her years of seniority along with all accumulated sick and vacation time.

Motion carried on a vote: Ayes: 3 Nays: 0

The Board of Supervisors received the Recorder's December Fee Schedule.

There being no further business to come before the Board at this time, they adjourned to meet on Tuesday, January 7, 2014.

Chair, Lonnie Mäyberry

Attest: _____
Auditor, Carol Robertson