

Office of Mills County Auditor
Carol Robertson
Courthouse
Glenwood, IA

The Mills County Board of Supervisors met this 2nd day of July, 2013, in the Courthouse in Glenwood with Ron Kohn, Richard Crouch and Lonnie Mayberry present.

Motion by Crouch, seconded by Mayberry to approve the July 2nd agenda and the June 25, 2013 minutes as presented.

Motion carried on a vote: Ayes: 3 Nays: 0

There were no utility permits to report this week.

Motion by Crouch seconded by Mayberry to allow the property owner along 260th Street to move his driveway approximately 60 feet from his north property line as stated in his variance request and stipulated that the existing driveway be removed and the new driveway be properly constructed to handle the run off and erosion.

Motion carried on a vote: Ayes: 3 Nays: 0

The Board discussed road and taxpayer concerns with the Engineer.

The Engineer reported to the Board on his temporary assistance with Page County. He will continue his assistance with Page County until they hire an Engineer.

The Engineer presented the Board with the Iowa D.O.T. traffic count.

Ed Morrison from IMWCA reported that the County is in good standing with work compensation. He commended the department heads and Larry Hurst, Safety Director for all the good work done to get Mills County's mod factor below 1. Mills County is receiving maximum discounts for this and Morrison suggested that the County apply for the Best Practices Award to receive a cash reward.

Motion by Crouch seconded by Mayberry to appoint George Marshall to fulfill the term vacated by Wayne Phipps on the Conservation Board ending December 31, 2013.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Mayberry to approve the street dance request for Toby Jack's Steakhouse in Mineola on Thursday, July 18, 2013 prior to RAGBRAI which is beginning in Pottawattamie County. The closing will be from 6:00 p.m. to 11:00 p.m. and the street opened back up by midnight.

Motion carried on a vote: Ayes: 3 Nays: 0

Jenny Ellis, Director of the Glenwood Public Library, was present to request funding from the County's local option fund. Ellis explained that they have bids for 7 desktop computers, a printer, 7 barcode scanners and an Apollo Library catalog migration in the amount of \$9812.

Motion by Crouch seconded by Mayberry to approve the \$9812 to purchase the equipment for the Glenwood Public Library from local option funds.

Motion carried on a vote: Ayes: 3 Nays: 0

In the absence of Dave Mueller, Vaughn Wasenius and Ron Carnahan were present to provide Dave Mueller's narrative of road concerns on 220th Street. They asked if this project could be in position to sealcoat or pave. The Engineer explained the County is not doing any new sealcoat roads and if they wish to pay 100% of the paving costs and set up an assessment district to pay for the project he would get current prices together.

Motion by Crouch seconded by Mayberry to approve Resolution 13-19 – FY2013/2014 Appropriations.

Resolution 13-19

BE IT RESOLVED, this **2nd** day of **July, 2013**, that the Mills County Board of Supervisors, Mills County, Iowa, appropriate funds to the various County offices and departments for the fiscal year **2013-2014**:

DEPARTMENT	AMOUNT
01 Board of Supervisors	187,995
02 Auditor	414,853
03 Treasurer	344,905
04 County Attorney	425,828
05 Sheriff	1,868,109
06 Clerk of Court	2,200
07 Recorder	221,914
10 Communications	564,134
18 LOST	552,920
20 County Engineer	5,450,908
21 Veterans Affairs	32,803
22 Conservation	474,532
23 Health Board	1,332,001
24 DECAT	71,365
25 Human Services	10,450
26 Reap/Conservation	73,450
27 General Relief	78,914
28 Medical Examiner	32,500
33 Libraries	57,688
51 Courthouse	623,350
53 Custodian	101,335
54 Zoning/Building & Safety	125,300
55 IT	223,579
58 Safety Management	10,491
59 Mental Health Trust & Agency	588,376
60 Mental Health	361,180
61 Juvenile Probation	59,899
62 CD Treatment Services	12,700
63 Juvenile Foster Shelter Care	8,000
70 Emergency Management	160,118
99 Non Departmental	8,767,402
TOTAL EXPENDITURES	\$ 23,239,199

Motion carried on a roll call vote: Mayberry – Aye, Crouch – Aye, Kohn – Aye

Motion by Mayberry seconded by Crouch to approve Resolution 13-20 – FY 2013/2014 Secondary Roads Transfer.

Resolution 13-20

The Mills County Board of Supervisors met on this **2nd** day of **July, 2013** to authorize the County Auditor to periodically transfer funds from the General Basic, Rural Services Basic fund and Other Special Revenue Fund (Lost Property Tax Relief) funds to Secondary Roads fund during the **2013-2014** budget year in accordance with Sections 331.432 and 331.429 Code of Iowa. The total maximum transfer from General Basic for fiscal year **2013-2014** shall not exceed **\$140,842**. The total maximum transfer from Rural Services Basic fund shall not exceed the sum of **\$1,490,545**. The total maximum transfer from Other Special Revenue fund (LOST) shall not exceed the sum of **\$368,613**. The Auditor shall order periodic transfer from said funds to the Secondary Road fund and notify the Treasurer and County Engineer the amounts of said transfers. Transfers shall not exceed the sums stated above.

Motion carried on a roll call vote: Mayberry – Aye, Crouch – Aye, Kohn – Aye

Motion by Mayberry seconded by Crouch to approve Resolution 13-21– FY 2013/2014 Salaries.

RESOLUTION #13-21

Salaries effective July 1, 2013 are as follows:

Deputies: Kristine Schoening, Pam Madison; \$43,821.00; Marilee Gayer, LuAnne Christiansen; \$43,605.00, Melinda Lucy: \$41,040.00; **Election Assistant:** Lori Ingoldsby; \$42,275.00; **Clerks:** Julie Snyder; \$40,728.00; Lisa Tallman; \$40,527.00; Teresa Andersen, Jill Ford; \$38,475.00; **Secretary:** Janice Johansen; \$42,594.00; **Office Manager:** Mary King; \$41,049.00; **Civil Process Clerk:** Sandy Wyszenski; \$36,414.00; **Record's Clerk:** Christina Shere; \$36,414.00; **Chief Deputy:** Bruce Paulsen; \$56,277.00; **Sergeant:** Kim Clark; \$54,953.00; **County Attorney Assistant:** Patricia McSorley- Martin; \$68,826.00; **Part-Time Assistant County Attorney:** Lindsey Anderson; \$29,355.00; **Victim Witness Coor/Sec Asst:** Jill McAleer; \$40,947.00; **Emergency Management:** Larry Hurst; \$47,915.00; **Safety Director:** Larry Hurst; \$5,114.00; **Custodian:** Michael Roenfeld-\$16.00/hr; Stephen Poole-\$14.50/hr; **General Relief Director/Veteran Affairs:** Melissa Gray; \$36,094.00; **CPC/Director of Case Management:** Danelle Bruce; \$70,040.00; **Case Management Supervisor:** Reba Richie; \$61,800.00; **Case Managers:** Denise Shull; \$46,053.00; John Olson; \$43,410.00; Este Peterson, Tiane Hennings; \$40,394.00; Wendy Peterson Buley; \$38,000.00; **Administrative Assistant:** Chris Falk-\$16.11/hr; **Communications Director;** Tom Ling; \$61,751.00; **IT Director:** Patrick Binns; \$72,222.00.

Salaries for Secondary Roads personnel are as follows:

County Engineer: Kevin Mayberry; \$94,409.00; Administrative: Nancy Lincoln-\$21.53/hr; Richard Parks-\$24.28/hr; Charlene Johnson-\$17.59/hr; **Management & Technical:** Bill Horton-\$23.85/hr; Junior Hughes-\$21.53/hr; Hugh Hansen, Roger Sell-\$25.30/hr; David Yezek-\$29.99/hr.

Motion carried on a roll call vote: Mayberry – Aye, Crouch – Aye, Kohn – Aye

On June 27, 2013 the County received the following bids for the Mills County Law Enforcement Center:

- 1) Oakview DCK – Red Oak, Iowa Bid Bond.
Base bid: \$4,716,000 Including Alternatives - \$4,950,100
- 2) Lueder Construction – Omaha, Nebraska Bid Bond.
Base bid: \$4,440,000 Including Alternatives - \$4,683,800
- 3) Meco-Henne – Omaha, Nebraska Bid Bond.
Base bid: \$4,350,000 Including Alternatives - \$4,606,000
- 4) All Purpose Construction – LaVista, Nebraska Bid Bond.
Base bid: \$4,868,000 Including Alternatives - \$5,155,000
- 5) Lund Ross – Omaha, Nebraska Bid Bond.
Base bid: \$4,416,900 Including Alternatives - \$4,643,100
- 6) DR Anderson Contractors – Omaha, Nebraska Bid Bond.
Base bid: \$4,473,000 Including Alternatives - \$4,713,600

Representatives of Prochaska and Associates and Meco-Henne were present. Discussion was held with regards to the time lines of the project and concerns expressed by the Supervisors who have been approached by taxpayers who have used Meco-Henne. Representatives of Meco-Henne assured the Board they were qualified for this project and feel they can complete it by their projected date of September 1, 2014.

Motion by Mayberry seconded by Crouch to approve the bid by Meco-Henne in the amount of \$4,606,000 which includes alternates #1, #3 and #4.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Mayberry seconded by Crouch to approve the Back Room liquor license renewal.

Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Mayberry to accept the bid from Don Greiner on behalf of Frank's Construction to build a 7x10 shed for housing recycled paper to be picked up by Glenwood Resource Center in the amount of \$3275.

Motion carried on a vote: Ayes: 3 Nays: 0

Supervisor Mayberry will go to the City and inquire about permit fees to construct the new Law Enforcement Center now that the County has accepted bids. He will take the plans and submit for the permit.

The Board visited with Darin Whatcott, Building and Zoning Official and asked that he be the person to inspect the Law Enforcement Center and requested that he send an estimate for consideration to the Board.

The Board also discussed a groundbreaking for the new Law Enforcement Center. The date will be determined soon.

There being no further business to come before the Board at this time, they adjourned to meet on Tuesday, July 9, 2013.

Mills County Board of Supervisors

Ron Kohn – Chairperson

Attest: _____
Carol Robertson, Auditor